

For Office Use Only

Application Number _____

Completed Application Received _____

Date of Staff Review _____

Application for Subdivision
Standard Subdivision
Cherokee County, South Carolina

Owner Information:

Applicant Information:

Name:		Name:	
Address:		Address:	
City:		City:	
State:	Zip	State:	Zip:
Phone: ()		Phone: ()	
Fax: ()		Fax: ()	
CONTACT PERSON:		CONTACT PERSON:	

Owner Authorization Statement: I hereby authorize the person listed as applicant to represent me in any and all actions pertaining to this application.

Signature of Property Owner

Date

(The property owner (s) must either sign in the presence of the **Designated Ordinance Administrator** or have the signature notarized).

Property Tax ID Number: _____

Address of Subject Property: _____

Gross Acreage of Property: _____ **Number of Parcels Proposed:** _____

I hereby certify that the information detailed in this request is correct.

Signature of Applicant

Date

ATTACHMENTS REQUIRED FOR APPLICATION REVIEW.

- 1. One copy of a deed for the subject property or a tax receipt to show ownership.**
- 2. One copy of a land survey, bearing the seal of a registered land surveyor.**
- 3. An application fee of \$ _____.**
- 4. A development plan, drawn to scale by a surveyor or civil engineer licensed to practice in South Carolina, to include all of the following information:**
 - a. A scale**
 - b. A north arrow**
 - c. The existing parcel boundary**
 - d. Existing roads within or abutting the proposed subdivision**
 - e. The boundaries of all proposed lots**
 - f. A notation indicating the area of all proposed lots**
 - g. Existing community driveways (if any exist)**
 - h. Existing utility easement, lines, transformers, electrical sub-stations, or pump stations**
 - i. Existing easements of any type**
 - j. Any floodplain, as shown on the most current FEMA (Federal Emergency Management Agency) Floodplain Map for Cherokee County**
 - k. Any proposed roads, with the following notations:**
 - 1) right-of-way width for all road segments**
 - 2) right-of-way width for all cul-de-sacs**
 - l. The means of access to each lot (if not by an existing or proposed road)**
 - m. Proposed easements of any type**
 - n. The name, address, and phone number of the developer**
 - o. The name, address, phone number, and license or registration number of the surveyor or engineer who prepared the plan**
 - p. The seal of the person who prepared the plan**
- 5. Copy of D.O.T. permit**
- 6. Any other information that may assist Cherokee County staff during the review process.**